



# GIFTING SECURITIES TO YOUR BARNABAS FOUNDATION ACCOUNT

3801 Eagle Nest Drive, Suite B, Crete, IL 60417 / 888.448.3040 / BarnabasFoundation.org

Use this form and instructions to contribute publicly traded securities to Barnabas Foundation.

**Step 1: Contact your financial advisor/broker** about your intent to electronically transfer securities to Barnabas Foundation. Typically, your advisor will have a form for you to complete or request a letter of instruction requiring the following information about Barnabas Foundation's brokerage account:

### Preferred Account

- E\*Trade Securities, LLC**  
DTC - 0015 Morgan Stanley  
Acct Number - 511583941  
Receiving Acct Name - Barnabas Foundation  
EIN #36-2904503  
E\*Trade Contact - 1.800.503.9260

### Alternative Accounts

- Fidelity - Z49-158364**
- Charles Schwab - 5195-5567**
- Merrill Lynch - 676-04B25**
- Morgan Stanley - 336-025807-505**
- Edward Jones - 793-22631-1-9**

**Step 2: Notify Barnabas Foundation** of your gift by returning this document by e-mail to [gifts@BarnabasFoundation.org](mailto:gifts@BarnabasFoundation.org) or call 888.448.3040 to provide information.

- |                                                        |                                                  |
|--------------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Stewards Fund                 | <input type="checkbox"/> Charitable Gift Annuity |
| <input type="checkbox"/> Charitable Remainder Unitrust | <input type="checkbox"/> Designated Fund         |

Name of Account: \_\_\_\_\_

Contributor's Name: \_\_\_\_\_

Contributor's Address: \_\_\_\_\_

Contributor's Email: \_\_\_\_\_ Contributor's Phone: \_\_\_\_\_

Name of Security and/or Symbol\* \_\_\_\_\_ Number of Shares: \_\_\_\_\_

Name of Security and/or Symbol\* \_\_\_\_\_ Number of Shares: \_\_\_\_\_

Name of Security and/or Symbol\* \_\_\_\_\_ Number of Shares: \_\_\_\_\_

Other Information: \_\_\_\_\_

*\*If gifting more than 3 securities, please include an additional form.*

*If we do not receive notification of a gift, the shares will be liquidated and placed in a holding account until claimed.*

**Step 3: Confirm your transfer** - Transfers must be initiated by your financial advisor/broker. Please confirm with them that the shares have been transferred from your account to Barnabas Foundation's account. Barnabas Foundation will provide you a charitable receipt for your contribution including its value for IRS reporting purposes.

*If your security is held directly at a transfer agent, proprietary mutual fund firm, or in physical certificate form, contact Barnabas Foundation for details on how to transfer your shares.*

**If you have any questions regarding the gifting securities, please do not hesitate to contact us at [gifts@BarnabasFoundation.org](mailto:gifts@BarnabasFoundation.org) or 888.448.3040. We are happy to assist you!**